

# Resume of Walker W. Watson

## OBJECTIVE:

To utilize my knowledge and career experience in the implementation of support systems for today's technology in a progressive organization.

## EDUCATION:

### 1976: BACHELOR OF ARTS, UNIVERSITY OF CENTRAL FLORIDA

Major in Art, Specialization in Photographic Design, 2.909 GPA

**COMPUTER CERTIFICATIONS:** Level One Service Technician for Macintosh, Laserwriter, LocalTalk and peripherals, Apple Support Coordinator, Local Area Network Administrator, and NEC APC IV Service Technician

**HARRIS CORPORATION:** Finance, Computer Literacy, Computer Operations, Configuration Management, Project Control Systems, Cost Estimating, Systems Engineering, Psychology of Closing Sales, Project Management, and DBase III

**1981: Dale Carnegie Public Speaking and Human Relations Course**

## COMPUTERS:

**APPLE MACINTOSH:** MacWrite, MacDraw, HyperCard, AppleShare, Apple Link, MacProject, FileMaker, PageMaker, Freehand, PowerPoint, Excel

**IBM PC:** MS-DOS, WordPerfect, dBase III+, Lotus 1-2-3, Windows, CrossTalk, 3COM

**HARRIS 800:** WordMarc, V-CALC, and INFO database manager

## CAREER:

### WALKER W. WATSON

#### 8/88 to Present: Microcomputer Consultant

Business computer consulting for office automation

- Consultant for business applications and desktop publishing technology
- College instructor for MS-DOS, WordPerfect, dBase III+, Lotus 1-2-3

#### 5/80 to 8/88: HARRIS GOVERNMENT SYSTEMS SECTOR, Melbourne, FL

Government Aerospace Systems Division

Space Electronics Systems Department

##### - 12/85 to 8/88: Systems Analyst / Program Administrator

Staff systems analyst for aerospace engineering management department. Prepare analysis and recommendations of computer hardware and software.

- Computer center coordinator and Local Area Network Administrator
- Designed Handbook Management automated distribution system
- Created documentation template library for office workgroup
- Provided user training and computer hardware maintenance
- Analysis and design of divisional proposal preparation center

##### - 12/83 to 12/85: Senior Logistics Specialist

Data and documentation manager for government contracts. Prepared proposals, technical documentation, managed work package resources and personnel in support of high technology scientific engineering programs.

- Programmed automated data pricing proposal system
- Established program documentation control and tracking centers
- Managed subcontract documentation requirements and submittals

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## CAREER (cont):

### HARRIS GOVERNMENT SYSTEMS SECTOR (cont)

#### - 5/80 to 12/83: Senior Publications Coordinator

Liaison to corporate headquarters for production of promotional literature, marketing presentations, and internal communications.

- Coordinated projects from inception to distribution
- Made daily sales, managed accounts of \$1 million/yr

### HETRA COMPUTERS, Melbourne, FL

#### 9/79 to 5/80: Marketing / Technical Illustrator

Created advertising concepts for brochures, ads, spec sheets

- Prepared and catalogued technical illustrations
- Designed user reference/hardware manuals

### TYPO-Graphics, Inc., Orlando, FL

#### 2/79 to 9/79: Art Supervisor

Process and production coordinator for advertising artwork.

- Assigned work tasks to shift personnel
- Prepared mechanical artwork and customer billings
- Operated graphic arts production equipment

### ADART, Orlando, FL

#### 10/78 to 2/79: Principal

Development of database referral service for artists and advertising agencies

### FLORIDA AIR TRAVEL, INC., Orlando, FL

#### 4/78 to 10/78: Marketing and Publications Director

Researched and published monthly member travel guide

- Prepared audiovisual sales travelogues
- Assistant Tour Director, and Photographer

### ORANGE COUNTY PLANNING DEPARTMENT, Orlando, FL

#### 6/72 to 4/78: Planner I, Graphics Supervisor

Consulted Board of County Commissioners on public information needs.

- Prepared publications, and audiovisual presentations
- Supervised art department personnel, budget and equipment
- Designed site plans, used aerial photography and cartography
- Researched lot zoning and land use management

## REFERENCES:

References are available on request. Thank you.